



2020 RENTAL PROPERTY CHECKLIST

Property Information (if provided in previous years not required)

| | |
|-------------------------------------|--|
| Property Address | |
| % Ownership | |
| Number of weeks available for Rent | |
| Date Purchased or First Date Rented | |

If your real estate agent has provided an Annual Tax Statement please provide us with a copy. You do not need to re-enter that information into the schedule below. Please include below any expenses you may have paid for that are not included in the Agent Statement

| | |
|------------------------|--------------------------------|
| Income | |
| Rental Income | |
| Other Income | |
| Expenses | |
| Advertising | |
| Agent Fees | |
| Bank / Loan Fees | |
| Borrowing Costs | |
| Cleaning | |
| Council Rates | |
| Electricity | |
| Gardening | |
| Insurance | |
| Interest | Please provide loan statements |
| Land Tax | |
| Letting / Lease Fee | |
| Repairs | |
| Strata/ Body Corporate | |
| Repairs | |
| Telephone Expenses | |
| Water Charges | |
| Other | |